#### NOTICE OF PUBLIC MEETING

## Thursday, July 17, 2014, 9:00 a.m.

# Conference Room C, Lower Level, Nebraska State Office Building 301 Centennial Mall South, Lincoln, Nebraska

#### **AGENDA**

| Δ  | <b>Opening</b> | 9.00 | a m    |
|----|----------------|------|--------|
| A. | Obelling       | 2:00 | a.III. |

### **B.** Notice of Meeting (Adopt Agenda)

The Nebraska Real Property Appraiser Board will meet in executive session for approval of applicants and enforcement matters. The Board will exit executive session for discussion of public agenda items at 12:00 pm. If needed, the Board will re-enter executive session at the conclusion of the public agenda items discussion to complete approval of applicants and enforcement matters. The Board will not take action on agenda items C, D, E, and F until executive session is completed.

| C. | Credentialing as a Nebraska Real Property Appraiser                                                                                                        | 1-23         |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| D. | Registration as an Appraisal Management Company                                                                                                            | 1-2          |
| E. | Consideration of Disciplinary Actions/Enforcement Matters                                                                                                  | 1-369        |
| F. | Consideration of Other Executive Session Items                                                                                                             |              |
| G. | Welcome and Chair's Remarks (Public Agenda 12:00 pm)                                                                                                       |              |
| Н. | Board Meeting Minutes  1. Approval of June 18, 2014 Meeting Minutes  2. Approval of June 19, 2014 Meeting Minutes                                          |              |
| I. | Director's Report  1. Appraiser Count Report  2. Temporary Permit Report  3. AMC Count Report                                                              |              |
| J. | Financial Report and Considerations  1. June Budget Status Report  2. June MTD General Ledger Detail  3. Financial Charts  4. Renewal Fee Reduction Report | 4-9<br>10-12 |
| K. | <b>General Public Comments</b>                                                                                                                             |              |
| L. | Consideration of Education/Instructor Requests                                                                                                             | 1-31         |

| M. | 1. Unfinished Business                                        |                     |
|----|---------------------------------------------------------------|---------------------|
|    | <ol> <li>County Appraiser Contracts Update</li> </ol>         |                     |
|    | 2. Open 3rd Congressional District Certified Real Property Ap |                     |
|    | 3. Requirements for Qualifying Education Completed in Anot    | ther Jurisdiction 1 |
| N. | I. New Business                                               |                     |
|    | 1. 2015 ASC Audit Schedule                                    |                     |
|    | 2. Applied Measurement Professionals Change in Communica      | ations 2-3          |
|    | 3. NRPAB Database Options                                     |                     |
|    | a. Filemaker Software                                         | 4-8                 |
|    | b. GL Solutions Software                                      | 9-16                |
|    | c. Current NRPAB Database Application                         |                     |
|    | d. CIO Proposed Generic Platform for Small Agencies           |                     |
| o. | ). Legislative Report and Business                            |                     |
|    | 1. LR499                                                      |                     |
|    | 2. Title 298                                                  |                     |
| P. | . Board Policies and Procedures                               |                     |
|    | 1. Board Policies                                             |                     |
|    | a. Current Board Policies                                     | 1-14                |
|    | b. New Board Policies                                         |                     |
|    | 2. Appraiser Forms and Procedures                             |                     |
|    | a. Real Property Appraiser Pocket Card Revision               | 16                  |
|    | 3. Education Forms and Procedures                             |                     |
|    | a. 7-Hour Supervisory Appraiser and Trainee Course            | 17-25               |
| Q. | O. Other Business                                             |                     |
|    | 1. Board Meetings                                             |                     |
|    | 2. Conferences/Education                                      |                     |
|    | a. CLEAR Basic National Certified Investigator and Instru     | uctor Training 1-5  |
|    | 3. Memos From the Board                                       |                     |
| R  | R. Adjourn                                                    |                     |
|    | Schodulad Appagrances                                         |                     |

- **Scheduled Appearances:** 1. William G. Blake 10:30 a.m.
- 2. Nicholas Dizona 11:00 a.m.